**Customizable Supervision Template**

How will your internship experience support your learning objectives? Compare your internship description, tasks and projects with your learning objectives to determine how you and your supervisor can align your responsibilities with your learning and development goals. Using the “How to Write an Effective Learning Objective” guide on the Academic Internship website, create three to five objectives, considering a variety of domains and dimensions.

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| **Month 1: TOPICS Orientation** | **Competency** | **Modality** | **Internship Activities that relate to objectives** | **Assessment** |
| Orientation-Welcome to Agency  Review of agency’s Mission Statement  Expectations from student  Protocol when absent  Method of communication  Dress code/Being on Time  Learning Assessment Tool  Learning Agreement  Review of Evaluation Process |  |  |  |  |
| ***Month 2* Professionalism** |  |  |  |  |
| Accountability to Social Work Profession  Field Site Protocols  What to do if you don’t know what to do. |  |  |  |  |
| ***Month 3.* Communication/Critical Thinking** |  |  |  |  |
| Use of Technology in communication  Email Etiquette  Oral and written communication |  |  |  |  |
| ***Month 4* Engagement w/Client/Population** |  |  |  |  |
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| ***Month 5* Termination** |  |  |  |  |
| Discuss termination process  When does it begin?  Gift giving/Gift receiving  Expected behavior/protocol when student completes field placement |  |  |  |  |